

The Managing Editorial Team of *Imaginations* is seeking an Editor-in-Chief. The term is 3 years with the option to renew. This is a non-remunerated position. The role of the Editor-in-Chief includes identifying and securing guest editors for upcoming issues, overseeing the peer-review process, and taking a leadership role in the publication and launch of new issues. Proficiency in at least one language other than English is an asset, and reading knowledge (at minimum) of French is a necessity--though fluency is an asset. As an open access journal, *Imaginations* relies solely on grants and institutional funding to cover production costs—the Editor-in-Chief will be involved in the process of securing future funding. A dynamic editorial staff based at the University of Alberta is well positioned to support the new Editor-in-Chief, but there is also flexibility regarding staffing and operations, if the Editor prefers to draw on local institutional resources.

Role of Editor-in-Chief

Provide leadership and vision for fulfilling journal mandate; secure journal funding by identifying and applying for grants; manage journal finances; manage Editorial Team; maintain communication with Editorial Advisory Board; communicate with academic associations that promote the journal; correspond with *Elicitations* Reviews Editor; attract guest editors; manage publicity ranging from dissemination of CFPs and launch of issues (whether virtual or physical) to announcements via listservs and social media and the production of promotional materials. In general, oversee the functioning of the journal ranging from peer-review to final publication to archiving the journal into perpetuity.

To apply please send a CV along with a brief cover letter describing your interest in the position to Carrie Smith-Prei (carrie.smith-prei@ualberta.ca) and Brent Ryan Bellamy (bbellamy@ualberta.ca). The position will remain open until filled. Review of applications begins September 1, 2017.

About the Journal

Founded at the University of Alberta in 2010, the journal is funded by the federal granting agency of the Social Sciences and Humanities Research Council of Canada (SSHRC). *Imaginations* is a knowledge democracy project, and committed to being free to submit to and free to read, and all submissions are subject to a double-blind peer-review process. Based out of Canada, the journal has a mandate to publish multilingual, open-access scholarship on visual cultural studies in English or French, as well as in the original languages whenever possible. *Imaginations* showcases artistic work and scholarly research. It focuses on innovative artistic practices and interdisciplinary, intercultural theoretical understandings of images, screens and visual culture. The journal provides an online installation venue for original artwork and publishes academic articles in original languages and translated into French or English. Please find the journal at: <http://imagination.csj.ualberta.ca>

Journal Structure

The Editorial Advisory Board is composed of the leading scholars in visual culture from across the disciplines and around the world. The Managing Editorial Team is composed of several leading visual-culture scholars from across the arts and humanities, some of whom were founding editors of *Imaginations* and others who joined the journal at later stages, replacing outgoing members and bringing to the project their expertise in visual cultural theory and production. The Editor-In-Chief is selected by committee and approved by The

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Editorial Advisory Board and the managing editorial team. Editorial roles are established and voted upon by the Editor-in-Chief and the managing editorial team. Each issue may have a managing editor.

Journal Editorial Roles

Editor-in-Chief The Editor-in-Chief of *Imaginations* leads through consultation with the Advisory Editorial Board and with the assistance of the managing editorial board. *Imaginations* currently publishes between two and three issues per year, each with a special topic or dossier most often selected by a guest editor and organized around a guest artist. All articles and artist-interviews are vetted by the Editor-in-Chief and the Editorial Team before undergoing double-blind peer review prior to production and publication.

Role of Managing Editorial Team Participate in regular meetings; contribute to ongoing discussions regarding journal's vision; network and recruit feature artists and scholarly contributors; promote the journal, take on the role of Managing Editor in rotation with other editors.

Role of Managing Editor: Manage peer-reviews, organize translation with French Editor and Editor-in-Chief; organize copyediting with Editor-in-Chief; manage submissions and assign them to appropriate editor; respond and oversee the proper copyright practices for image reproduction; finalizing all materials before transitioning content to Web Editor and Design & Technical Editor.

Role of French Editor Manage translations of all CFPs, abstracts, bios, and other bilingually produced *Imaginations* content; solicit artist and scholarly contributions in French; recruit French-language reviewers.

Role of Copy Editor Copyediting texts; sending revisions to contributors, copying managing editor and Editor-in-Chief; updating style sheet and author guidelines as needed.

Role of Design & Layout Editor Create final PDF design and cover-design; format images and video for print and web publishing formats; keep current on e-publishing trends to remain relevant and propose necessary transitions to new formats/platforms; assist Web Editor with technical complications.

Role of Web Editor Upload/publish all content to WordPress site, working with technical editor in terms of images and any streaming video; upload PDFs to both WordPress and OJS; archive all visual material through DOAJ, EBSCO, OJS, and CSJ server; ensure links and video streaming are functional; manage communications with potential authors; correspond with digital repository librarians and technical support staff to ensure the maintenance of websites, as well as to stay current on new digital publishing developments; publish/go live once signed off on manage Google Analytics; organize tags (digital keywords that increase searchability); manage Digital Object Identifier (DOI) numbers through CROSSREF.

Role of Elicitations Review Editor Attract reviews by identifying issues of interest; recruit reviewers; correspond with publishers and curators regarding review topics; edit reviews; correspond with reviewers; upload/publish reviews online.

Role of Advisory Board Created through invitation, it has a standing membership composed of mainly highly recognizable and well-established scholars. The managing board largely draws the expertise of the Advisory Board, when/where consultation/advise is necessary, and by encouraging active involvement as guest-editors. The advisory board is kept informed through written updates and by distributing to them publicity materials so that they can actively promote the journal. In future, should managing editors choose to rotate off, they will be invited to join the Advisory Board, so that *Imaginations* may continue to benefit from their visual culture expertise as well as their digital publishing knowledge.